

Titus County
Training & Travel Authorization Form

Person requesting training: Al Riddle

Job Title: Commissioner, Pct. 1

Date of request: (Must be 30 days prior to training) March 23, 2015

1. Title of conference, seminar or training Developing a Construction Purchasing Manual
2. Destination/location of training Austin, TX
3. Is training Mandatory or optional ?
4. Dates of training: April 15 to April 16
5. Dates of actual travel: _____
6. Cost of Registration. \$390.00 (Will receive an invoice for cost of registration)
7. Total cost of meals (\$_____ per day): \$_____
8. Total Cost of Hotel/Motel accommodations \$_____
9. Will you travel by carpooling or by your personal vehicle?
If carpooling, will the vehicle used be your personal vehicle?
10. Approximate total cost of travel: _____ or the approximate total miles to be claimed _____
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. _____

*Carolyn read Al's wife
will receive
invoice per
Carolyn
BR*

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: _____ Date: _____

County Judge Date

Commissioner, Precinct 1 Date

Commissioner, Precinct 2 Date

Commissioner, Precinct 3 Date

Commissioner, Precinct 4 Date

Titus County
Training & Travel Authorization Form

Person requesting training: Joan Newman
Job Title: Titus County Clerk
Date of request: (Must be 30 days prior to training) March 16, 2015
2015 County and District Clerks Legal

1. Title of conference, seminar or training Education Program
2. Destination/location of training San Marcos, Texas
3. Is training mandatory X or optional _____?
4. Dates of training: April 29, 2015 to May 1, 2015
5. Dates of actual travel: April 28 and May 1, 2015
6. Cost of Registration: \$ 220.00
7. Total cost of meals (\$40.00 per day): \$ 3.5 days @ \$40.00 per day = \$140.00
8. Total cost of hotel/motel accommodations: \$ 98.71 per night X 3 = 296.13 plus tax
9. Will you travel by carpooling or by your personal vehicle? Personal Vehicle
If carpooling, will the vehicle used be your personal vehicle? _____
10. Approximate total cost of travel: \$ 399.05 or the approximate total miles to be claimed (684 X 2) X 0.575
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 1055.18 plus hotel tax

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Joan Newman

Date: 3-16-15

County Judge _____

Commissioner, Precinct 1 _____

Commissioner, Precinct 2 _____

Commissioner, Precinct 3 _____

Commissioner, Precinct 4 _____

*Sharon- I will
pay hotel &
conference
registration. When
credit card is submitted
bill of payment*

Date _____

Date _____

Titus County
Training & Travel Authorization Form

Person requesting training: Joan Newman
Job Title: Titus County Clerk
Date of request: (Must be 30 days prior to training) March 16, 2015

1. Title of conference, seminar or training 2015 Records Preservation & Technology Wksp
2. Destination/location of training Dallas, Texas
3. Is training mandatory _____ or optional x?
4. Dates of training: May 6, 2015 to May 6, 2015
5. Dates of actual travel: May 6, 2015
6. Cost of Registration: \$ -0-
7. Total cost of meals (\$40.00 per day): \$ -0-
8. Total cost of hotel/motel accommodations: \$ -0-
9. Will you travel by carpooling or by your personal vehicle? personal vehicle
If carpooling, will the vehicle used be your personal vehicle? Yes
10. Approximate total cost of travel: \$ 142.60 or the approximate total miles to be claimed (124 X 2)X 0.575
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 142.60

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Joan Newman Date: 3-16-15

County Judge Date

Commissioner, Precinct 1 Date

Commissioner, Precinct 2 Date

Commissioner, Precinct 3 Date

Commissioner, Precinct 4 Date

Titus County
Training & Travel Authorization Form

Person requesting training: Joyce Simpson

Job Title: Titus County Clerk

Date of request: (Must be 30 days prior to training) March 16, 2015

1. Title of conference, seminar or training 2015 Records Preservation & Technology Wksp
2. Destination/location of training Dallas, Texas
3. Is training mandatory _____ or optional X?
4. Dates of training: May 6, 2015 to May 6, 2015
5. Dates of actual travel: May 6, 2015
6. Cost of Registration: \$ -0-
7. Total cost of meals (\$40.00 per day): \$ -0-
8. Total cost of hotel/motel accommodations: \$ -0-
9. Will you travel by carpooling or by your personal vehicle? personal vehicle
If carpooling, will the vehicle used be your personal vehicle? No
10. Approximate total cost of travel: \$ _____ or the approximate total miles to be claimed X 0.575
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ _____

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Jean Newman

Date: 3-16-15

County Judge

Date

Commissioner, Precinct 1

Date

Commissioner, Precinct 2

Date

Commissioner, Precinct 3

Date

Commissioner, Precinct 4

Date

Titus County
Training & Travel Authorization Form

Person requesting training: Lt Terry McDowell

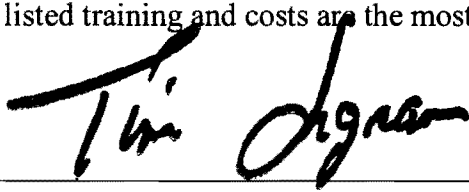
Job Title: Lieutenant

Date of request: (Must be 30 days prior to training) March 18, 2015

1. Title of conference, seminar or training Less Lethal Chemical & Distraction Device Instructor Recert.
2. Destination/location of training Witchita Falls, Texas
3. Is training Mandatory Yes or optional _____ ?
4. Dates of training: May 12, 2015 to May 15, 2015
5. Dates of actual travel: May 11, 2015 to May 15, 015
6. Cost of Registration. \$895.00
7. Total cost of meals (\$40.00 per day): \$180.00
8. Total Cost of Hotel/Motel accommodations \$515.00 divided with other agency \$258.00
9. Will you travel by carpooling or by your personal vehicle? yes with other agency split fuel costs
If carpooling, will the vehicle used be your personal vehicle? no
10. Approximate total cost of travel: NA or the approximate total miles to be claimed NA
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. 1333.0

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: _____



Date: _____

County Judge

Date

Commissioner, Precinct 1

Date

Commissioner, Precinct 2

Date

Commissioner, Precinct 3

Date

Commissioner, Precinct 4

Date

Titus County Training & Travel Authorization Form

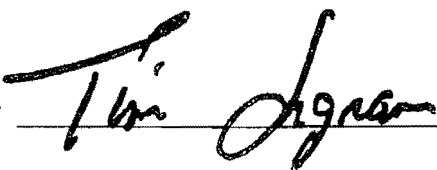
Person requesting training: Lt. Terry McDowell

Job Title: Lieutenant

Date of request: (Must be 30 days prior to training) March 18, 2015

1. Title of conference, seminar or training Taser instructor Recertification
2. Destination/location of training Humble, Texas
3. Is training Mandatory Yes or optional _____ ?
4. Dates of training: May 20, 2015 to _____
5. Dates of actual travel: May 19 to May 20, 2015
6. Cost of Registration. \$200.00
7. Total cost of meals (\$40.00 per day): \$60.00
8. Total Cost of Hotel/Motel accommodations \$120.00
9. Will you travel by carpooling or by your personal vehicle? County Vehicle
If carpooling, will the vehicle used be your personal vehicle? _____
10. Approximate total cost of travel: NA or the approximate total miles to be claimed _____
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$380.00 plus fuel

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official:  Date: _____

County Judge Date

Commissioner, Precinct 1 Date

Commissioner, Precinct 2 Date

Commissioner, Precinct 3 Date

Commissioner, Precinct 4 Date